



Electronic profiling for apprentices

An important message:

If you employ a “Systems Electrician” apprentice, or are thinking about doing so in the future, then be aware of the importance of the “profiling” system.

Profiling was implemented in the NT in July 2005 and was effective for all 1st and 2nd stage System Electrician apprentices at that time. The system now applies to 1st, 2nd and 3rd stage apprentices and from 2007 all System Electrician apprentices use profiling.

Profiling is an efficient method of collecting the workplace experience of apprentices and is used by assessors to form assessments on apprentices. The quarterly reports generated by the profiling system will also be used to judge an apprentice’s suitability to sit module 505A “Electrical Safety Assessment” (commonly referred to as the “**Capstone**”).

If an apprentice has not submitted weekly profiling sheets and not received quarterly reports over the period of his/her apprenticeship then they will not be able to sit the “Capstone” and subsequently be unable to gain an electrical licence.

Ensure that you and your apprentice have signed all appropriate paperwork with regard to profiling to reduce potential problems. If you are in any doubt about profiling or your apprentice’s completion of weekly sheets please contact ‘**MITAC**’ on telephone 8981 0077, facsimile 8941 7470, or view the website at www.mitac.org.au

Supporting profiling and supporting your apprentice to complete and submit weekly profiling sheets helps the development of electrical training in the Northern Territory.

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Licence Lodgements: In person at **Territory Business Centres** or Building Advisory Services Branch, Ground Floor, 38 Cavenagh Street, Darwin OR post to above.